Application for Associate, Customer Service (ACS) Property & Casualty (P&C) Course Credit Instructions

Associate, Customer Service Program

Contact LOMA:

General Phone: 770-984-3761

Website: www.loma.org

Email:

education@loma.org

Fax:

770-984-6415

How to Apply for Credit for the ACS P&C Track

- 1. Register as a LOMA student and enroll for ACS 100 or ACS 101.
- Download and print a copy of the application form.
- 3. Check the boxes next to the courses for which you want to receive credit.

Note:

To earn the ACS designation in the P&C track, you must pass ACS 100/ACS 101 and obtain credit for four of the courses listed on this form. Two courses are required; two are elective. Please consult www.loma.org for more information.

- 4. Fill in all the contact information in the spaces provided.
- 5. Attach an official transcript or other verifiable document from the sponsoring organization of each course for which you are applying for credit. Acceptable documentation includes a printout of your course history, a copy of your grade report, or a copy of your diploma. LOMA reserves the right to contact the sponsoring organization to confirm your award.
- 6. Email or fax the completed application form and "Proof of Completion" to:

Email: education@loma.org

Fax: 770-984-6415

Additional ACS Credit Rules

- This application form must be filled out in its entirety. LOMA will not process incomplete submissions.
- There is no fee required to process ACS course credits.
- LOMA processes transfer credit applications weekly. Any credits granted will be formally communicated to you and will appear on your LOMA student record immediately.

The program is jointly sponsored by the Insurance Institute of Canada (IIC). For details on the required and elective courses offered by IIC, please visit insuranceinstitute.ca.



Application for Associate, Customer Service (ACS) Property & Casualty (P&C) Course Credit Associate, Customer Service Program Application Form

ACS Transfer Credit Information

I have completed these courses for the Canadian program					
Required:					
Principles and Practices of Insurance	☐ Choose either of ○ C11 ○ C81 and C82				
Property/Liability Insurance	□ Choose either of ○ C12 ○ C13				
Elective:					
Property/Liability Insurance	□ Choose remaining course of ○ C12 ○ C13				
Loss Adjusting	□ C110 □ C111				
Underwriting	□ C120 □ C121				
Agent/Broker	□ C130 □ C131				

Student information

Last Name		First Name		Middle Initial	
LOMA Test ID A LOMA Test ID is required) is required. If you do not have on	If you do not have one, please go to www.loma.org and create an account.		
Mailing Address					
City	State or Province	Country	Postal or ZIP Code		
Daytime Phone		Company			
Email Address					

Return completed form by email or fax to:

Fax: 770-984-6415 Email: education@loma.org

Print Form