

# Secondary Organization Form

Instructions

Questions?

Website:

[www.loma.org](http://www.loma.org)

Email:

[education@loma.org](mailto:education@loma.org)

Fax:

770-984-6415

Use this form for updating or adding your company's Secondary Organization (additional location) office information.

You may make photocopies of this form or download it from the Ed Rep Download Center on [www.loma.org](http://www.loma.org).

## Company Information

Information provided by	
Company name	Your company's primary LOMA Organization Number
Phone number (extension or direct line)	Date
Email address	

## Secondary Organization Information

Add new secondary organization    Change existing secondary organization

Secondary office name			
Company address			
City	State or province	Country	Postal or ZIP code
Phone number (extension or direct line)	Fax		
Email address			

## Proctor Registration Information

Complete this information for each proctor who is administering examinations at a secondary office location at your company.

Last name	First name	Middle initial
LOMA Test ID	A LOMA Test ID is required. If you do not have one, please go to <a href="http://www.loma.org">www.loma.org</a> and create an account.	
Job title		
Work phone	Fax	
Email address		

Print Form

