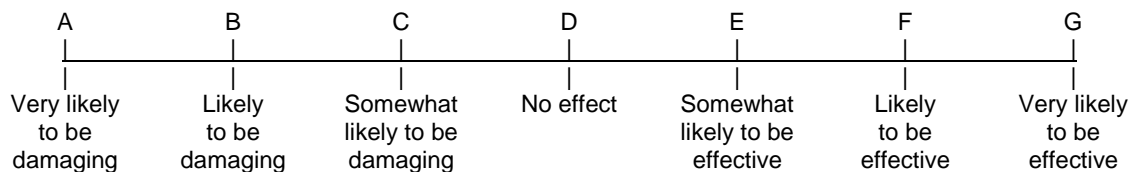


# ASSET

## Sample Questions

### Situation Management

In this test you will be asked to assume the role of a supervisor and to make judgments concerning actions that might be taken in response to situations a supervisor might face. Use the scale below to rate how effective you believe each action would be. In evaluating effectiveness, take into account how the action will affect the situation and how it will affect your overall effectiveness as a supervisor.



**Example:** The success of a meeting you are organizing depends, in part, on the attendance of a fellow supervisor. You have never had very good working relations with the supervisor and you are concerned that she may not attend. Rate the effectiveness of each of the following. Consider how the action will affect the situation and how it will affect your overall effectiveness as a supervisor.

- 1) Talk to her, stressing the importance of the meeting.
- 2) Ask her immediate supervisor to tell her she must attend.
- 3) Make sure she has an important role in the meeting.

### Decision Effectiveness

**Example:** You supervise four people: Jim, John, Karen, and Carla. Your best employee is Karen. All three of your other employees are somewhat careless. The work responsibilities of all four are the same, so you have great flexibility in assigning employees to projects. You have a project that must be completed in your absence. It is for the company's most important customer. You should assign:

- 1) Jim
- 2) John
- 3) Karen
- 4) Carla
- 5) Cannot be determined

### Background Information Inventory

**Example:** Generally, I prefer a job where:

- I work alone
- I work with other people occasionally
- I spend most of my time working with others