

Sample New President's Organizational Report—NPOR

Due at LOMA November 30th

LOMA INFORMATION	
Address:	LOMA Society Support Team
	LOMA
Atlanta, GA 30339	
Fax:	770-984-6415
Email:	lomasociety@loma.org

Required Board Positions to be filled out:

President, Vice President, Past President, Treasurer, Secretary, and Board member(s).

Optional Board Positions to be filled out if needed: Membership Chairperson, Education Chairperson, Public Relations Chairperson, Scholarship Chairperson, Technology Chairperson, Auditing Chairperson, Nominating Chairperson, and Program Chairperson

SOCIETY INFORMATION	
LOMA Society of:	Society Name
Current Year:	YYYY
Date new Officers assume their duties:	MM/DD/YYYY
Society Mailing Address (if available):	Address 1
	Address 2
	City, State, Zip
Society email address (if available):	
Web Address (if available):	
Society annual dues :	\$0.00
Services covered by dues:	
How many FLMI's are considered active/dues paying members of your Society?	
How many Associate members are considered active in your Society?	

PRESIDENT	
Full Name & Designations:	
Company:	
Title:	
Mailing Address:	Address 1
	Address 2
	City, State, Zip Code
Telephone: Work	xxx.xxx.xxxx
Telephone: Cell	xxx.xxx.xxxx
Email Address: Work	
Email Address: Alternate	
Has access to Society bank account	YES
LOMA Society Committee Representative	YES

VICE PRESIDENT		
Full Name & Designations:		
Company:		
Title:		
Mailing Address:	Address 1	
	Address 2	
	City, State, Zip Code	
Telephone: Work	xxx.xxx.xxxx	
Telephone: Cell	xxx.xxx.xxxx	
Email Address: Work		
Email Address: Alternate		
Has access to Society bank account	YES	NO
LOMA Society Committee Representative	YES	NO

TREASURER		
Full Name & Designations:		
Company:		
Title:		
Mailing Address:	Address 1	
	Address 2	
	City, State, Zip Code	
Telephone: Work	xxx.xxx.xxxx	
Telephone: Cell	xxx.xxx.xxxx	
Email Address: Work		
Email Address: Alternate		
Has access to Society bank account	YES	NO
LOMA Society Committee Representative	YES	NO

SECRETARY		
Full Name & Designations:		
Company:		
Title:		
Mailing Address:	Address 1	
	Address 2	
	City, State, Zip Code	
Telephone: Work	xxx.xxx.xxxx	
Telephone: Cell	xxx.xxx.xxxx	
Email Address: Work		
Email Address: Alternate		
Has access to Society bank account	YES	NO
LOMA Society Committee Representative	YES	NO

BOARD MEMBER		
Full Name & Designations:		
Company:		
Title:		
Mailing Address:	Address 1	
	Address 2	
	City, State, Zip Code	
Telephone: Work	xxx.xxx.xxxx	
Telephone: Cell	xxx.xxx.xxxx	
Email Address: Work		
Email Address: Alternate		
Has access to Society bank account	YES	NO
LOMA Society Committee Representative	YES	NO

BOARD MEMBER		
Full Name & Designations:		
Company:		
Title:		
Mailing Address:	Address 1	
	Address 2	
	City, State, Zip Code	
Telephone: Work	xxx.xxx.xxxx	
Telephone: Cell	xxx.xxx.xxxx	
Email Address: Work		
Email Address: Alternate		
Has access to Society bank account	YES	NO
LOMA Society Committee Representative	YES	NO

LOMA SOCIETY COMMITTEE REP		
Full Name & Designations:		
Company:		
Title:		
Mailing Address:	Address 1	
	Address 2	
	City, State, Zip Code	
Telephone: Work	xxx.xxx.xxxx	
Telephone: Cell	xxx.xxx.xxxx	
Email Address: Work		
Email Address: Alternate		
Has access to Society bank account	YES	NO
LOMA Society Committee Representative	YES	NO

PAST PRESIDENT		
Full Name & Designations:		
Company:		
Title:		
Mailing Address:	Address 1	
	Address 2	
	City, State, Zip Code	
Telephone: Work	xxx.xxx.xxxx	
Telephone: Cell	xxx.xxx.xxxx	
Email Address: Work		
Email Address: Alternate		
Has access to Society bank account	YES	NO
LOMA Society Committee Representative	YES	NO

MEMBERSHIP CHAIRPERSON		
Full Name & Designations:		
Company:		
Title:		
Mailing Address:	Address 1	
	Address 2	
	City, State, Zip Code	
Telephone: Work	xxx.xxx.xxxx	
Telephone: Cell	xxx.xxx.xxxx	
Email Address: Work		
Email Address: Alternate		
Has access to Society bank account	YES	NO
LOMA Society Committee Representative	YES	NO

TECHNOLOGY CHAIRPERSON		
Full Name & Designations:		
Company:		
Title:		
Mailing Address:	Address 1	
	Address 2	
	City, State, Zip Code	
Telephone: Work	xxx.xxx.xxxx	
Telephone: Cell	xxx.xxx.xxxx	
Email Address: Work		
Email Address: Alternate		
Has access to Society bank account	YES	NO
LOMA Society Committee Representative	YES	NO

EDUCATION CHAIRPERSON		
Full Name & Designations:		
Company:		
Title:		
Mailing Address:	Address 1	
	Address 2	
	City, State, Zip Code	
Telephone: Work	xxx.xxx.xxxx	
Telephone: Cell	xxx.xxx.xxxx	
Email Address: Work		
Email Address: Alternate		
Has access to Society bank account	YES	NO
LOMA Society Committee Representative	YES	NO

NOMINATING CHAIRPERSON		
Full Name & Designations:		
Company:		
Title:		
Mailing Address:	Address 1	
	Address 2	
	City, State, Zip Code	
Telephone: Work	xxx.xxx.xxxx	
Telephone: Cell	xxx.xxx.xxxx	
Email Address: Work		
Email Address: Alternate		
Has access to Society bank account	YES	NO
LOMA Society Committee Representative	YES	NO

AUDITING CHAIRPERSON		
Full Name & Designations:		
Company:		
Title:		
Mailing Address:	Address 1	
	Address 2	
	City, State, Zip Code	
Telephone: Work	xxx.xxx.xxxx	
Telephone: Cell	xxx.xxx.xxxx	
Email Address: Work		
Email Address: Alternate		
Has access to Society bank account	YES	NO
LOMA Society Committee Representative	YES	NO

COMMUNICATIONS CHAIRPERSON		
Full Name & Designations:		
Company:		
Title:		
Mailing Address:	Address 1	
	Address 2	
	City, State, Zip Code	
Telephone: Work	xxx.xxx.xxxx	
Telephone: Cell	xxx.xxx.xxxx	
Email Address: Work		
Email Address: Alternate		
Has access to Society bank account	YES	NO
LOMA Society Committee Representative	YES	NO

PROGRAM CHAIRPERSON		
Full Name & Designations:		
Company:		
Title:		
Mailing Address:	Address 1	
	Address 2	
	City, State, Zip Code	
Telephone: Work	xxx.xxx.xxxx	
Telephone: Cell	xxx.xxx.xxxx	
Email Address: Work		
Email Address: Alternate		
Has access to Society bank account	YES	NO
LOMA Society Committee Representative	YES	NO

INSERT BOARD POSITION		
Full Name & Designations:		
Company:		
Title:		
Mailing Address:	Address 1	
	Address 2	
	City, State, Zip Code	
Telephone: Work	xxx.xxx.xxxx	
Telephone: Cell	xxx.xxx.xxxx	
Email Address: Work		
Email Address: Alternate		
Has access to Society bank account	YES	NO
LOMA Society Committee Representative	YES	NO