Dear [Boss’ Name],

I am requesting your approval to attend the 2023 Caribbean Insurance Conference this June 4-6 in Jamaica. I believe the agenda topics on Insurance and Reinsurance Sustainability and ESGs, Climate Change, and Life & Health Trends are very much in line with areas that we are interested in staying competitive in, and I think this would be a great opportunity to receive research, best practices, and tactical advice from global industry experts. I am also excited about the valuable networking opportunities and abundance of solutions that will be on display, and hope you will agree that it would be worthwhile for me (and, in turn, be of benefit to our entire department).

As a conference attendee, I will have access to two days of sessions, panel discussions, and networking opportunities, as well as copies of the presentations to refer back to after returning home. All of the presentations will encompass the theme of **“Building Sustainability…the Point of No Return!”** and include information on:

* Connecting with Today’s Consumer: Trends You Need to Know About
* The AikiManagement Way to Sales Excellence
* Heartfulness - More Joy & Less Stress to Optimal Performance
* Communication Tools for High Performance
* Mindful Leadership in the Digital Age
* Reinventing Sales - Touching Your Customers' Hearts To Multiply Sales
* Digital Outlook for Insurance and What This Means for All Agents
* Perseverance and Resilience - Getting Ahead and Staying Ahead
* Going from Great to Exceptional in the 21st Century
* Improve your brand and build trust for more impactful selling and leadership
* Embracing Technology – Digital Tools for Success

…And Much More!

The registration fee is US$725 for LIMRA, LOMA or IAC members (or US$1,045 for nonmembers) if I register before May 20, and additional travel expenses would be approximately \_\_\_\_\_, based on the following expense breakdown:

Airfare \_\_\_\_\_\_\_\_\_\_\_\_

Transportation \_\_\_\_\_\_\_\_\_\_\_\_

Hotel (includes all food and beverage) \_\_\_\_\_\_\_\_\_\_\_\_

I would be happy to write a post-conference report detailing what I learned and will be sure to share those insights across our team and organization.

Please feel free to let me know if you have any questions or require more details before making a decision on whether to approve this request. I feel strongly that attending this event can benefit our entire department, and am hopeful you will agree!

Thank you for your consideration.

[Your Name]

PS: You can visit [www.limra.com/CIC23](http://www.limra.com/CIC23) to see why it is worth the investment!