



Contact LOMA:

General Phone:

1-800-ASK-LOMA,
Option 1

1-800-275-5662,
Option 1

1-770-984-3761

Website:

www.loma.org

Email:

education@loma.org

How to Apply for Professional Achievement Credit (PAC)

Note: The FFSI designation will be discontinued on December 31, 2015.

All PAC requests must be submitted before December 23, 2015.

You do not need to fill out this form if you are using AAPA 273, 283, 303, 313, or 323 to fulfill the PAC requirement.

1. Examine the List of Professional Achievement Credits (PACs), available on www.loma.org, and choose the PAC(s) you wish to apply for.
2. Download and print out a copy of the application form.
3. In the boxes on the application form, write the Key Code, Name, and Number of PAC Credits for each PAC you are applying for. Write the total number of PAC credits in the Total box.
4. Fill in all the contact information in the spaces provided.
5. LOMA charges a one-time PAC application fee of \$100 (US) for LOMA members and \$200 (US) for nonmembers. If this is the first time you are applying for PAC, you must include payment for the PAC application fee. If you have previously applied for PAC and paid the application fee, no payment is required with this application.
6. Attach an official transcript or other verifiable document from the sponsoring organization of each course, designation, or license you are applying for PAC. Acceptable documentation includes a printout of your course history, a copy of your grade report, or a copy of your diploma, license, or certificate. LOMA reserves the right to contact the sponsoring organization to confirm your award.
Exception: To apply an NASD license toward the PAC requirement, please provide your Central Registration Depository (CRD) number in the space provided.
7. Mail or fax the completed application form, transcript, and fee (if applicable) to

LOMA's Office of the Registrar
6190 Powers Ferry Road, Suite 600
Atlanta, GA 30339-8443
USA

Fax: 770-984-6415

Additional PAC Rules

- This application form must be filled out in its entirety. LOMA will not process incomplete submissions.
- LOMA processes PAC applications weekly. Any PACs granted will be formally communicated to you and will appear on your LOMA student record immediately.



Information about your Professional Achievements

1. Examine the List of Professional Achievement Credits (PACs) available at www.loma.org, and choose the PAC(s) you wish to apply for. In the boxes below, write the Key Code, Name, and Number of PAC credits for each PAC you are applying for. Write the total number of credits in the Total box.

Note: The FFSI designation will be discontinued on December 31, 2015. All PAC requests must be submitted before December 31, 2015.

You do not need to complete this form if you are using AAPA 273, 283, 303, 313, or 323 to fulfill the PAC requirement.

Key code	Name of course or program	Number of PACs

2. Attach an official transcript or other verifiable document from the sponsoring organization of each course, designation, or license you are applying for PAC.

Exception: To apply an NASD license toward the PAC requirement, please provide your Central Registration Depository (CRD) number.

CRD #

Total number of PACs (maximum 3)

Information about you

Last name		First name		Middle initial
LOMA Test ID		A LOMA Test ID is required. If you do not have one, please go to www.loma.org and create an account.		
Job title		Email		
Company				
Company address				
City	State or province	Country	Postal or ZIP code	
Work phone		Fax		
Home address				
City	State or province	Country	Postal or ZIP code	

Fee: Choose one

This is my first PAC application, and I work for a LOMA member.

\$100 USD

This is my first PAC application, and I do not work for a LOMA member.

\$200 USD

I have applied for PAC before and paid the fee then.

No fee required

Pay by check or money order

Make check or money order payable to LOMA in U.S. funds.

Check

Money order

Pay by credit card

Visa
 Mastercard
 AMEX
 Expiration date

Card number

Cardholder name

Cardholder signature

This application form must be filled out in its entirety. LOMA will not process incomplete submissions. Return completed form by mail or fax to:

LOMA's Office of the Registrar
 6190 Powers Ferry Road, Suite 600
 Atlanta, GA 30339-8443 USA
 Fax: 770-984-6415

[Print Form](#)